**MEMORANDUM OF UNDERSTANDING (MOU)**

This MOU is made the ……… day of ……………………20……...

**BETWEEN**

SUUSHA GLAM EVENTS LIMITED, with registered office at Plot 931 Louisiana 1, FCT Abuja, Beside Sunnyvale Estate, Abuja Nigeria ( herein-after called the company )

**AND**

....................................................................................................................................................

(hereinafter called the client)

**WHEREAS:**

1. The company offers a variety of services including but not limited to event planning, project management, interior and exterior decorations and general contractors
2. The client is desirous to hire the services of the company for the purposes

of…………………………………………………….. …………........................which shall be held on

 *(Enter name of event)*

the…………...........20……at……………………………………………………………………or such further date(s) as the situation permits.

1. The company has agreed to provide the said services to the client at a total cost of ~~N~~………………………................and the client having agreed to pay the amount aforementioned.

**THIS MOU WITNESSAS FOLLOWS:**

That pursuant to MOU and in consideration of the total sum of ~~N~~……………………, (………………………………………………………...) only.

 *(Amount in words)*

Out of which the client has made part payment of the sum ~~N~~ ……………………….(……………………………………………………………..) *( Amount in words)*

To the company (receipt of which the company hereby acknowledges)the balance to be paid on or before the…………..day of ………………………20……………

**COVENANTS:**

1. That in the event of breach or repudiation of this MOU the client shall forfeit twenty percent (20%) of the total sum hereby agreed to cover costs or expenses incurred by the company if any as a result of setting the machineries for the services hereby agreed to be provided by the company to the client.
2. That in case this MOU is terminated by frustration as a result of a natural disaster or riot or war or any unforeseeable event or circumstances not anticipated or beyond the client. The company shall refund eighty percent (80%) of the total amount paid not later than 90 working days after receipt of a written notice to that effect.

AS WITHNESS the Seal of SUUSHA GLAM EVENTS LIMITED is hereto affixed

 **In the presence of:**

Name……………………………… Name………………………………

Signature/Date…………………… Signature/Date……………………

**Company representative Client**